

JOB OPPORTUNITY
2009 - 35

Title: General Maintenance – Part-Time
Location: Lansdowne Place Shopping Centre - Peterborough, Ontario
Reports To: Building Operator / Operations Supervisor
Work Schedule: Rotating shift (Includes weekends, evenings and holidays)
20 hours/week

General Description: This is a part-time position responsible for the day-to-day maintenance, repair and upkeep of a regional shopping centre with a strong team environment.

Primary Duties and Responsibilities:

- Perform minor repairs on lights, doors, locks, washroom fixtures, drywall, ceiling tiles, floor tiles, concrete and asphalt and other areas/equipment as required to maintain a minimum health and safety standard.
- Perform preventative and minor maintenance on mechanical, electrical and plumbing systems and other equipment as required
- Inspect & maintain the operation of fire alarm and building automation systems.
- Manage the disposal of garbage and recyclable materials on a daily basis.
- Maintain the upkeep of all mechanical and electrical rooms.
- Cleaning of exterior areas including parking lot, entrances, sidewalks, and loading docks.
- Grass cutting and minor landscaping work.
- Snow removal from sidewalks & entrances using manual and power equipment
- Assist in providing basic first aid in medical emergencies
- Respond to emergency situations as required (ie power outage, fire, etc.)
- Set-up, take down and storage of mall décor and marketing materials
- Respond to customer and tenant requests and perform the necessary remedial work.
- Various other tasks as assigned by the Operation Supervisor and Centre Manager.

Knowledge/Skills/Competences:

- Secondary School diploma and experience in building maintenance
- Experience in operation & maintenance of the following systems: HVAC, electrical, fire alarm, sprinklers.
- Experience in minor building repairs including electrical and plumbing
- Ability to operate equipment and hand-power tools applicable to the role.
- Physical Requirements
 - Regularly move heavy objects over 50lbs.
 - Work in small cramped areas such as ceiling spaces
 - Work in a variety of weather conditions with exposure to outdoor elements
 - Work at heights greater than 10 feet
 - Climb ladders and stairs to reach work areas
- Ability to work independently and with other team members as necessary
- Ability to schedule and prioritize workload.
- Strong interpersonal and communication skills
- Possession of a valid driver's license.
- A clean criminal record (i.e. must be bondable)
- WHIMIS and First Aid Certification
- Computer literate including Microsoft Word and Excel
- Familiarity with Ontario Health and Safety legislation
- Experience with Angus Anywhere or similar preventative maintenance programs would be an asset

If you, or anyone that you know of, are interested in applying for this position, please forward your resume to:

Mario Serracino, Operations Supervisor
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